

# Steps from IR to IB

- 1. Review existing drafts from ECCE and ATHENA
- 2. Points discussed at first IR meeting:
  - Do we want an IB chair (or co-chairs) or should the IB be chaired by the future spokesperson(s).
  - We recommend that the IR (IB) meetings be open to all, discuss.
  - Do we want to go with simple majority votes for most IB business?
  - When do we want to elect an IB chair (or co-chairs), if needed? Before or after drafting the bylaws?
  - Discussion of process.
  - ..
  - Questions and concerns.
- Vicki and Franck drafted a description of the functioning of a voting IB based on IR discussion which was circulated to the IR for comment.
- 4. Comments have been addressed and result to be presented at this meeting.

## July 18th IR Meeting Agenda

https://indico.bnl.gov/event/16486/

(Meeting was recorded for those who could not attend at this time)

- Mission statement from the pro-tempore steering committee
- Path to collaboration
  - Past
    - Institutional Representatives (IR) survey: list of representatives
    - Collaboration Name Poll (1<sup>st</sup> round ended July 16<sup>th</sup>)
  - Present
    - Turn this group of Institutional Representatives into an Institutional Board (voting body)
  - Future
    - Vote (offline) on the following points:
      - Open or closed meetings from now on
      - Chair / vice-chair?
    - Nomination (including self-nominations) requested for the charter/by-laws committee: this coming week.

### From Silvia's June 24th slide:

### INSTITUTIONAL REPRESENTATIVES (IR)

- One per Institution for all the Institutions which submitted the survey form
- A first meeting of the IRs in 1-max 2 weeks

#### Goals:

- Prepare the formation of the collaboration Bylaws/Charter;
- Prepare and conduct the Bylaws/Charter approval process.

### **Envisaged timelines:**

- Formation of a bylaws/charter committee at the beginning of July
- Bylaws/charter committee meets 1/more times in July in order to present initial ideas at the end of July meeting  $\rightarrow$  Input for the discussion on 7/27

#### **IMPORTANT:**

- the SC will in no way steer the IRs: it is a green field on which the IRs themselves will build-up
- 2 experienced Colleagues have kindly accepted to facilitate the organization of the IR meetings:

  - Victoria Greene (Vanderbilt U.)

    Institutional Representatives meeting K YOU!

# From John's July 7th slide:

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### Vision of Collaboration Forming Process

- Vision for a collaboration forming process:
  - Institutional Survey: Next slide!
  - Formation of a prelim. IB (inst. representatives)

Inst. Rep Meeting Organized by Vicki Greene and Franck Sabatie: "After discussion, we have decided that this very first Det-1 Institutional Representatives meeting would be open only to Institutional Representatives, it is therefore not a fully open meeting. However, we plan to put the question of future meetings being open or closed to a discussion and a vote as soon as we have a voting body."

- Nomination & Election Process of Detector 1 Leadership
  - Finalization of IB and Flection of IB Chair
  - Election of Spokesperson(s)

Timescale:

Done

ASAP – July 18th

Now -> JULY

**EICUG Meeting** Discussion (approval in months following mtg)

Set by adoption of bylaws – perhaps Sept/Oct?

Institutional Representatives meeting

# **Updated Institutional Representative List**

https://tuprd-my.sharepoint.com/:x:/g/personal/tue59914\_temple\_edu/EcGrTZU6CuFPjXt1foRZY-4Bv5z1In1x2wY9Li3y9YgwnQ?e=aQrWQp

	T		1		
ID	Institution	Contact Name	Email	City	State
1	A. I. Alikhantan National Science Laboratory	Mkrtchyan, Hamlet	mkrtchyan@yerphi.am	Yerevan	NN
2	Abilene Christian University	Daugherity, Michael	mike.daugherity@acu.edu	Abilene	TX
3	AGH University of Science and Technology	Przybycien, Mariusz	mariusz.przybycien@agh.edu.pl	Krakow	NN
4	Aligarh Muslim University	Abir, Raktim	raktim.ph@amu.ac.in	Aligarh	NN
5	Argonne National Laboratory	Meziani, Zein-Eddine	zm eziani@anl.gov	Lem ont	IL
6	Augustana University	Grau, Nathan	ngrau@augie.edu	Sioux Falls	SD
7	Banaras Hindu University	Singh, B. K.	bksingh@bhu.ac.in	Ajagara	NN
8	Baruch College, Gty University of New York	Bathe, Stefan	stefan.bathe@baruch.cuny.edu	New York	NY
9	Ben Gurion University of the Negev	Citron, Zvi	zhcitron@bgu.ac.il	Beer Sheva	NN
10	Brookhaven National Laboratory	Steinberg, Peter	peter.steinberg@bnl.gov	Upton	NY
11	Brunel University London	Teodorescu, Liliana	∐liana.Teodorescu@brunel.ac.uk	Uxbridge	NN
12	California Polytechnic State University, San Luis Obispo	Klay, Jennifer	jklay@calpoly.edu	San Luis Obispo	CA
13	Canisius College	Wood, Michael	wood5@canisius.edu	Buffalo	NY
14	Catholic University of America	Horn, Tanja	hornt@cua.edu	Washington, D.C.	DC
15	CEA-Saclay	Bossu, Francesco	francesco.bossu@cea.fr	Gif-sur-Yvette	NN
16	Central China Norm al University	Wang, Yaping	wangyaping@mail.ccnu.edu.cn	Wuhan	NN
17	Central University of Karnataka	Samuel, Deepak	deepaksamuel@cuk.ac.in	Kalaburagi	NN
18	Central University of Tamil Nadu	Behera, Nirbhay Kumar	nirbhaykum ar@cutn.ac.in	Neelakudi	NN
19	Charles University, Faculty of Mathematics and Physics	Finger, Miroslav	miroslav.finger@cern.ch	Prague	NN
20	Cheikh Anta Diop University	KA, Oumar	oumar.ka@ucad.edu.sn	Dakar	NN
21	Christopher Newport University	Brash, Edward	william.phelps@cnu.edu	Newport News	VA
22	Colum bi a University	Zajc, Bill	waz 1@colum bia.edu	New York	NY
23	Creighton University	Seger, Janet	jseger@creighton.edu	Omaha	NE
24	Daresbury Laboratory	Lemmon, Roy	roy.lemmon@stfc.ac.uk	Daresbury	NN
25	Dr. B.R. Ambedkar National Institute of Technology Jalandhar	Dahiya, Harleen	dahiyah@nitj.ac.in	Jalandhar	NN
26	Duke University	Vossen, Anselm	anselm.vossen@duke.edu	Durham	NC
27	Egyptian Center for Theoretical Physics	Tawfik, Abdel	a.tawfik@eng.mti.edu.eg	Giza	NN
28	Eotvos Lorand University	Csanad, Mate	csanad@elte.hu	Budapest	NN
29	Faculty of Mathematics and Physics, University of Ljubljana	Sirca, Simon	sim on.sirca@fmf.uni-lj.si	Ljubljana	NN
30	Florida Institute of Technology	Hohlmann, Marcus	hohlmann@fit.edu	Melbourne	FL
31	Florida International University	Cosyn, Wim	wcosyn@fiu.edu	Miami	FL
32	Fudan University	Chen, Jinhui	chenjinhui@fudan.edu.cn	Shanghai	NN
33	George Washington University	Schmidt, Axel	axelschmidt@gwu.edu	Washington, D.C.	DC
34	Georgia State University	Sarsour, Murad	msar@gsu.edu	Atlanta	GA
35	Goa University	Palni, Prabhakar	prabhakar.palni@unigoa.ac.in	Panjim	NN
36	GSI Helm holtzzentrum fuer Schwerionenforschung GmbH	Schwiening, Jochen	j.schwiening@gsi.de	Darm stadt	NN
37	Ham pton University	Accardi, Alberto	kohlm@jlab.org	Hampton	VA

- o 160 institutions have registered so far
- A few updates since our last email
- Bernd Surrow is managing the list

# Detector-1 Contact Information (Not an official collaboration roster!)

- Distributed to institutional representatives
  - Will be used to seed collaboration phonebook
  - Will also be used to regulate voting for collaboration name
  - Individuals can also fill out the form but coordinate with your rep!

• Inst. reps – I can send you a list of registered people from your institution

• https://forms.gle/PhykTXYMRyW9GRc19



## Charter/bylaws – We are not starting from scratch!

ECCE Collaboration Bylaws DRAFT

#### **ECCE Code of Conduct**

#### Statement of Values:

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The ECCE collaboration is an inclusive and diverse international scientific collaboration. committed to sustaining a welcoming scientific environment free from all forms of prejudice, discrimination, and harassment. The ECCE collaboration will ensure that all physicists, particularly those from historically or currently marginalized or underrepresented backgrounds or identities, will be fully included and have the opportunity to thrive within the ECCE community.

Our work is guided by the following values:

- 1. Building and supporting an inclusive and diverse ECCE community.
  - 2. Working toward ending all forms of systemic prejudice and discrimination within the ECCE community.
  - 3. Creating an environment where every collaborator is able to contribute to the best of their abilities.
  - 4. Recognizing and reducing the harmful impacts of implicit bias.
  - 5. Being mindful of the
    - o amplified impacts of prejudice that affect people with multiple marginalized (i.e., intersectional) identities:
    - opportunities to create a more inclusive scientific community for all by addressing prejudice and discrimination with an intersectional lens:
    - unique perspectives of those who have lived experience as a minority, and the need to ensure that their voices are heard.
  - - o all ECCE members to engage in efforts to create a more inclusive climate
    - o all ECCE members will show respectful behavior toward others in the conversation regardless of whether one agrees with their ideas;
    - contributions from allies, particularly those who listen to and amplify the voices and issues raised by underrepresented and marginalized ECCE
  - 7. Continually reviewing our impact and priorities so as to address community

3 pages of bylaws and 6 pages of Code of Conduct

The ECCE Code of Conduct is applicable to any interaction which would not happen without ECCE. This includes not only internal meetings but any social gatherings around those meetings, such as dinners and coffee breaks, as well as any meetings or online interactions

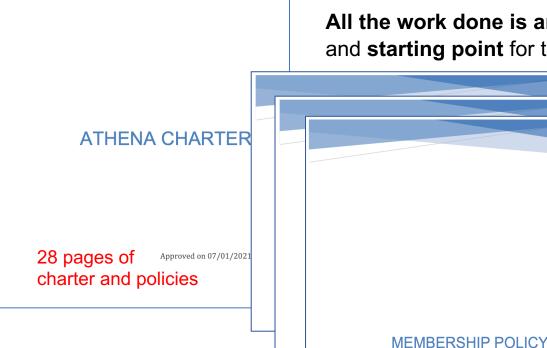
ATHENA and ECCE have worked on charters/bylaws/codes of conduct.

ATHENA's Charter is particularily welldeveloped and was approved.

ECCE produced and adopted a Code of Conduct.

ATHENA Collaboration

All the work done is an invaluable resource and starting point for the EPIC charter/bylaws.



### **EPIC Institutional Board**

The EPIC Institutional Board (IB) consists of representatives of all participating institutions. The Institutional Board is composed of one individual Representative from each member institution. Each member institution selects its own Representative. The Institutional Board makes all major policy decisions within the collaboration. Initially, the Institutional Board chairs were chosen by the EIC Detector 1 pro-tempore steering committee: Victoria Greene and Franck Sabatié.

The initial activity of the IB is to (i) nominate members for a charter/bylaws drafting committee, and (ii) adopt the charter/bylaws once the committee has drafted them. Adoption of the charter/bylaws will require a 2/3 majority of all votes cast within the Institutional Board. Following the adoption of the collaboration bylaws, the Chairperson(s) and the Vice Chairperson of the Institutional Board will be elected by a vote of the Institutional Board from among its ranks, as described by the newly adopted charter.

Meetings of the Institutional Board will, by default, be open to all members of the collaboration unless declared closed by the Chair(s). If a Representative is not available for a specific Institutional Board meeting, an alternate may be appointed if that person is designated to the Institutional Board chair at least 24 hours before the meeting.

### Timeline, Milestones – Institutional Board



**July 18th, 2022** 

1st meeting of Institutional Representatives convened by VG and FS to discuss formation of an Institutional Board (voting body).

### June 24th, 2022

Vicki Greene and Franck Sabatié appointed by SC to facilitate the formation of the EIC Project Detector Collaboration, starting by convening the Institutional Representatives of the EIC Detector-1.

#### Charge:

- Prepare the formation of the collaboration bylaws/charter.
- Prepare and conduct the bylaws/charter approval process.

### **Today, July 26th, 2022**

Following a comment period, a text describing the role of an IB in this preliminary collaboration stage as well as the voting rules was adopted by consensus by the members of the IR.

We now have an Institutional board!

### Timeline, Milestones – Bylaws/Charter



IB adopts bylaws/charter!

### **Mid-september**

Bylaws/charter ready to be distributed to IB for feedback.

### Week of August 8th

VG and FS convene and charge the bylaws/charter committee.

### August 5th

**Appointment of committee members.** Announcement of the composition of the committee to all.

### July 25th

An email was sent to the IR list to collect nominations for a bylaws/charter committee.

Deadline: July 31st

### In parallel, we would like to:

- Appoint members of the DEI committee.
- Convene and charge the DEI committee with developing code of conduct.

### Timeline, Milestones – What is next?

The charter will describe how the next stage happens. In principle VG and FS job is finished here.

However we can imagine the following in an optimistic timeline:

- Early October:
- The IB will elect its chair, vice-chair.
- Since the bylaws/charter will define what a collaborator in good standing is, we
  will collect the full list of collaborators.
- The IB leadership will then organize the collaboration leadership election.
- End of October: we have an elected collaboration leadership!

# THANK YOU!