

5. Collaboration Council Committees

The ePIC Collaboration Charter, v1.0 - adopted on December 14, 2022, identifies five standing Collaboration Council Committees (section 5.5, p. 10) :

- Conference and Talks Committee
- Diversity, Equity, and Inclusion Committee
- Election Committee
- Membership Committee
- Publication Committee

The Election Committee exists: John Arrington (LBNL, Chair), Helen Caines (Yale), Domenico Elia (INFN), Or Hen (MIT)

We propose to proceed towards the formation the Conference and Talks Committee, the Diversity Equity, and Inclusion Committee, and the Membership Committee, while deferring the formation of a Publication Committee to a later date.

The Charter specifies that the leadership of these committees is elected by the Collaboration Council (p. 14). If the proposal to proceed is accepted, we will work with the Election Committee to start the Collaboration-wide nomination phase.

Conference and Talks Committee

“The Conference and Talk Committee (CTC) is responsible for the oversight and management of all oral and poster presentations given at scientific conferences on behalf of the Collaboration. This includes the selection of presenters, with the goal of equitable distribution of presentations across the Collaboration, as well as internal quality assurance, approval and archival of presentations, following effective and efficient procedures as detailed in the EPIC conference policy. The committee will assist the Council in developing and enforcing, upon adoption of, the EPIC conference policy. The Conference and Talks Committee, in particular their chair(s), will act as the interface between the collaboration and organizing committees of conferences as appropriate. The committee must have a DEI liaison to assist with equitable distribution of presenting opportunities.”

Diversity, Equity, and Inclusion Committee

“The Diversity, Equity and Inclusion (DEI) Committee develops the Collaboration Code of Conduct (CoC) policy, and, upon approval of the policy by the CC, is in charge of maintaining it. It also handles any violations of it by members of the collaboration according to the policies specified in it. The Diversity, Equity and Inclusion committee will consist of a minimum of 5 members that shall cover a diverse representation of all backgrounds present in the collaboration, such as career status, regional representation, ethnicity, gender identity and sexual orientation, etc.”

Membership Committee

“The Membership Committee (MC) is responsible for the development of the Membership policy and oversight of its fair implementation. The Membership Policy shall define the process for establishing and maintaining "Good Standing" status for Collaboration members, and the requirements for the authorship within EPIC. The committee will assist the Council in developing and enforcing, upon adoption of, the EPIC Membership policy.”

In addition to the responsibilities prescribed by the Charter, we will seek the Membership Committee’s input on strengthening the collaboration and on (managing) conflicts of interest with other scientific efforts.