

### 3. Collaboration Council Updates and Upcoming Elections

- The early-career survey received 29 responses. Thank you to those of you who responded. All early-career respondents have been subscribed to the (thus far dormant) Eic-projdet-earlycareer-I mailing list. The ePIC Collaboration Charter defines (section 5.2, p. 9):

*“Early career members of the Collaboration comprise all graduate students and those with no more than five years post PhD experience (not counting career interruptions).”*

If you are an early career member, consider subscribing to: <https://lists.bnl.gov/mailman/listinfo/eic-projdet-earlycareer-I> If you know an early career member, consider asking them to do so. Among other early-career roles within the Collaboration structure, the ePIC Collaboration Charter stipulates (section 5.2, p. 8) that:

*“Early career members of the Collaboration are represented on the Collaboration Council by three at-large early career members, elected by their peers; at least one of whom should be a graduate student. Each early career member will have one vote in the Collaboration Council decisions.”*

The survey and populating the mailing list is intended as a springboard to self organization. The Collaboration Council Chair and Vice Chair are available if or as needed. We otherwise look forward to actual early career representation as part of the Collaboration Council and in other Collaboration roles.

- The Collaboration Council membership and mailing list has been reviewed and requested transitions have been handled. Thank you to those of you who helped by responding to our inquiries. We will circulate an updated Collaboration Council membership list shortly via the council mailing list and request your help with any further revision. This is important in the lead up to establishing new committees and future elections.

### 3. Collaboration Council Updates and Upcoming Elections (continued)

- The ePIC Collaboration Charter, v1.0 – adopted on December 14, 2022, identifies five standing Collaboration Council Committees (section 5.5, p. 10) :
  - Conference and Talks Committee
  - Diversity, Equity, and Inclusion Committee
  - Election Committee
  - Membership Committee
  - Publication Committee

The Election Committee exists: John Arrington (LBNL, Chair), Helen Caines (Yale), Domenico Elia (INFN), Or Hen (MIT).

We propose to proceed towards the formation the Conference and Talks Committee, the Diversity Equity, and Inclusion Committee, and the Membership Committee, while deferring the formation of a Publication Committee to a later date. If this meets with consensus, we will proceed by working with the Election Committee on the necessary elections of chair-lines. We will then also proceed by making a start on seeking your input on the specific membership from your institution.

The Charter specifies that the leadership of these committees is elected by the Collaboration Council (section 7, p. 14). Colloquially, this is about the election of a chair and vice chair – 1 year term, 2 terms max.

### 3. Collaboration Council Updates and Upcoming Elections (continued)

- Conference and Talks Committee

*“The Conference and Talk Committee (CTC) is responsible for the oversight and management of all oral and poster presentations given at scientific conferences on behalf of the Collaboration. This includes the selection of presenters, with the goal of equitable distribution of presentations across the Collaboration, as well as internal quality assurance, approval and archival of presentations, following effective and efficient procedures as detailed in the EPIC conference policy. The committee will assist the Council in developing and enforcing, upon adoption of, the EPIC conference policy. The Conference and Talks Committee, in particular their chair(s), will act as the interface between the collaboration and organizing committees of conferences as appropriate. The committee must have a DEI liaison to assist with equitable distribution of presenting opportunities.”*

In addition, we will request that the Conference and Talks Committee be responsible for the oversight and management of proceedings.

- Diversity, Equity, and Inclusion Committee

*“The Diversity, Equity and Inclusion (DEI) Committee develops the Collaboration Code of Conduct (CoC) policy, and, upon approval of the policy by the CC, is in charge of maintaining it. It also handles any violations of it by members of the collaboration according to the policies specified in it. The Diversity, Equity and Inclusion committee will consist of a minimum of 5 members that shall cover a diverse representation of all backgrounds present in the collaboration, such as career status, regional representation, ethnicity, gender identity and sexual orientation, etc.”*

### 3. Collaboration Council Updates and Upcoming Elections (continued)

- Membership Committee

*“The Membership Committee (MC) is responsible for the development of the Membership policy and oversight of its fair implementation. The Membership Policy shall define the process for establishing and maintaining "Good Standing" status for Collaboration members, and the requirements for the authorship within EPIC. The committee will assist the Council in developing and enforcing, upon adoption of, the EPIC Membership policy.”*

In addition to the responsibilities prescribed by the Charter, we will seek the Membership Committee’s input on strengthening the collaboration and on (managing) conflicts of interest with other scientific efforts.

### 3. Collaboration Council Updates and Upcoming Elections (continued)

- The ePIC Collaboration Charter, v1.0 – adopted on December 14, 2022, specifies (section 6.2, p. 12) that:

*“The role of the Executive Board is to counsel the Spokesperson on physics policy, instrumentation choices and candidate suggestions for leadership positions. Three at-large members are elected by the Collaboration Council with one additional member each to be selected by the Diversity, Equity and Inclusion committee and the early career group.”*

The matters in front of the collaboration make it timely to formally establish the Executive Board. We will work with the Elections Committee on the election of the three at-large members once the committee elections are getting underway.

- The Charter allows for the formation of ad-hoc committees reporting either to the Collaboration Council or to the Spokesperson Office and Executive Board. The Collaboration’s web-presence, for example, may benefit from the formation of such an ad-hoc committee; input is sought and welcome offline or as part of the open discussion.