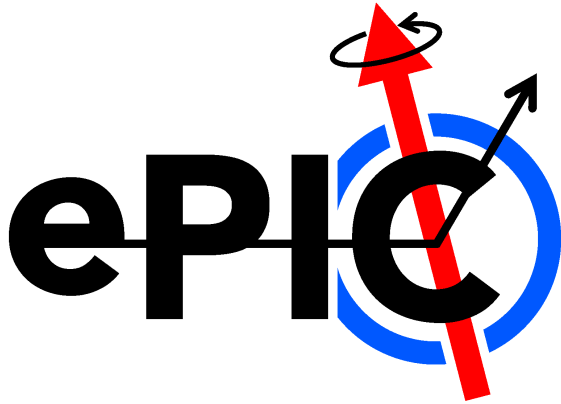


Welcome to the ePIC Collaboration Council Meeting – October 27 at 10:30 EDT

Zoom: <https://bnl.zoom.us/j/93098689729?pwd=YkhlQXo1azk1TXFFcGtmbEIRbit3Zz09>



Attendance: Open to all ePIC collaborators, except for the closed session.

Participation: Collaboration Council Members, or their proxies, and invitees:

- Maya Shimomura and Takashi Hachiya, Nara Women's University
- Balázs Ujvari, University of Debrecen
- Megan Connors, GSU – DEI Committee Chair
- Brian Page, BNL – Conferences and Talks Committee vice-Chair
- Marzia Rosati, Iowa State University – Incoming Council Member

If you are not speaking, please consider muting your microphone - thank you!

Known proxy representation in today's meeting:

Anselm Vossen (Duke University) for Charlotte van Hulse (University of Alcalá)

Pietro Antonioli (INFN Bologna) for Marco Radici (INFN Pavia)

Megan Connors (GSU) for Christine Nattrass (UTK)

Maria Żurek (ANL) for Zein-Eddine Meziani (ANL)

Charles Naim (SBU) for Abhay Deshpande (SBU)

Recent or upcoming changes to the Collaboration Council Membership:

Austin Baty has taken over from Zhenyu Ye as Representative for the University of Illinois, Chicago

Marzia Rosati will very soon take over from John Lajoie as Representative for Iowa State University

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4. Election Status and Executive Board
5. Update from the Spokesperson's Office
6. Closed session
7. Next Collaboration Council Meeting and AOB

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Minutes from the in-person / hybrid Collaboration Council Meeting on July 30, 2023

The meeting agenda and materials are available via <https://indico.cern.ch/event/1238718/>

By consensus, the meeting was not recorded.

The meeting coincided with the yearly EIC User Group meeting and was open to all in-person and online Collaborators.

The minutes of the Collaboration Council meetings on June 29 and June 30 were adopted by consensus and were added to the respective meeting indico pages.

Most of the meeting entailed discussion focused around membership and membership in good standing, following the posted materials containing excerpts from the Charter and an open exchange of thoughts and perspectives on engagement. Voiced opinions included the possibility of enabling conveners to elevate members to good standing for a defined and finite period of time as well as the possibility of members in good standing covering the requirements to achieve good standing for colleagues at the same institution.

No other business was brought up and the meeting was adjourned.

Added note from the Chair: several Collaboration Council members raised just prior to the meeting that online participation required a registration fee as part of remote participation in any part of the broader EIC User Group meeting. This could not be affected or resolved in time for this particular Collaboration Council meeting. However, every effort will be made to keep remote participation in future Collaboration Council meetings free of direct monetary costs.

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2. New Institutions proposing to join ePIC

As a reminder, admission was automatic for the founding institutions; these institutions joined ePIC upon ratification of the Collaboration Charter. For institutions proposing to join the collaboration after the Charter was ratified, the Charter defines a two-step process:

1. The institutional representative makes a proposal to the Spokesperson,
2. The proposals are then presented to the Collaboration Council for review and vote.

At this stage in the Collaboration's evolution, it seems appropriate to ask proponents to introduce themselves and their institutions to the Collaboration Council, and outline how/where the proponents plan to contribute to the Detector and Collaboration. Recent precedent includes institutions petitioning to join the ePIC Collaboration during the Collaboration Council meetings past June 29 and 30, 2023.

All proposals presented in this meeting are passed to us via the Spokesperson Office.

Voting is proposed to be for/against/abstain on the admission of each individual institution and will be handled by the Collaboration Council Chair and Vice-Chair. Voting will be electronic and will remain open for about a week, unless a longer period proves necessary to reach a quorum. The Charter, section 4.2, stipulates that admission requires a super-majority in favor.

Welcome to our invitees and proponents – thank you for joining us today and discussing your plans.

Proposals for ePIC Membership

from the ePIC Charter:

After initial formation, new institutions are admitted to EPIC by a super-majority vote as described in Voting and Elections provisions of this Charter, after a proposal made to the Collaboration Spokesperson and Executive Board.

- Nara Women's University



- University of Debrecen



UNIVERSITY of
DEBRECEN

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3. Collaboration Council Committees

As a reminder, the Charter describes five standing Collaboration Council Committees:

1. Election Committee,
2. Membership Committee,
3. Diversity, Equity, and Inclusion Committee,
4. Conferences and Talks Committee,
5. Publication Committee.

The Election Committee is chaired by John Arrington (LBNL) and otherwise includes Helen Caines (Yale), Domenico Elia (INFN Bari) and Or Hen (MIT). Thank you again for the work you do!

Over Summer, the Election Committee organized elections for the Chairline – Chair and Vice-Chair – for the Membership Committee, the Diversity Equity and Inclusion Committee, and the Conferences and Talks Committee.

The election of the Chairline for the Publication Committee followed and has just concluded -- John Arrington will report on this election later in this meeting.

3. Collaboration Council Committees

John Arrington, in his role as Election Committee Chair, presented the election process and election results as part of the general meeting past August, 18, 2023, c.f. <https://indico.bnl.gov/event/20249/>

Thank you again to the Election Committee, all candidates who stood in these elections, and all who voted!

As a reminder, the outcomes are:

Membership Committee

Peter Steinberg (BNL) -- Chair

Pietro Antonioli (INFN-Bologna) – Vice Chair

DEI Committee

Megan Connors (GSU) – Chair

Christine Natrass (UTK) – Vice Chair

Conferences and Talks Committee

Maria Zurek (ANL) – Chair

Brian Page (BNL) – Vice Chair

3. Collaboration Council Committees

ES and Bernd Sorrow, in our roles as Collaboration Council Chair and Vice Chair, met with the elected Chairs and Vice Chairs of each of the Committees to discuss the roles and next steps.

Among the initial next steps is, of course, the formation of the Full Committees. The Charter prescribes the process. For example, for the Membership Committee, the Charter states:

“The leadership of the Membership Committee is elected by the Collaboration Council as described in the Voting and Election Provisions of this Charter. Nominations for the members of the MC should be solicited from the entire Collaboration. After calling for nominations, the MC Chair shall put forward the proposed committee composition for endorsement by the Collaboration Council.”

The process for the Diversity, Equity, and Inclusion Committee, as well as the Conferences and Talks Committee, is very similar.

The Chairs and Vice Chairs have solicited nominations from the entire Collaboration and are invited to this meeting to present and discuss the proposed compositions for endorsement by the Collaboration Council.

It is proposed that the voting is for/against/abstain for the proposed composition individually for each of the proposed committee compositions (three votes in total). Voting will, as usual, be electronic, open shortly after the meeting, and will stay open for a week to allow for discussions with colleagues at your institutions.

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4. Elections and Publication Committee

Publication Committee

Thank you to *all* candidates who stood in this election, all who took active part in the voting in this election, and the Election Committee for the work.

Congratulations to:

Rene Bellwied (U. of Houston) -- Chair

Annalisa Mastroserio (INFN Bari, U. di Foggia) – Vice Chair

and thank you for taking on these important roles within the Collaboration!

4. Elections and Executive Board

The Charter states (section 6.2):

“Three at-large members are elected by the Collaboration Council with one additional member each to be selected by the Diversity, Equity and Inclusion Committee and the Early Career Group.”

Thank you to the Election Committee, all candidates who stood in this election, and all who voted in this election and congratulations to **Taku Gunji (Tokyo U.)**, **Barbara Jacak (UC Berkeley and LBNL)**, and **Paul Newman (U. of Birmingham)** on being elected as at-large members of the Executive Board

Thank you to the Diversity, Equity, and Inclusion Committee (chairline) for (s)electing **Megan Connors (GSU)** to be a member of the Executive Board, and to the Early Career Group for (s)electing **Fernando Flor (Yale U.)** to be a member of the Executive Board.

The Charter furthermore states (section 6.2):

“It is expected that top level activity coordinators will be members of the Executive Board.”

and:

“Additional Representatives may be appointed by the Spokesperson upon endorsement by the Collaboration Council”

4. Executive Board

Following the elections, the Charter, and the ratified Management Plan, the minimal composition for the Executive Board is thus:

At-large members: **Taku Gunji (Tokyo), Barbara Jacak (Berkeley), Paul Newman (U. of Birmingham)**

DEI member: **Megan Connors (GSU)**

Early Career member: **Daniel Flor (Yale U.)**

Top level coordinators: **Markus Diefenthaler (JLab), Salvatore Fazio (Calabria), Rosi Reed (Lehigh U.), TC (vacant)**

CC chair and vice-chair (non-voting): **Ernst Sichtermann (LBNL), Bernd Suroow (Temple U.)**

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Next Collaboration Meeting – Jan 2024

- Jan 9-13th, 2024 @ ANL
- Three days of parallel workfests followed by two days of plenary sessions:
 - <https://indico.bnl.gov/event/20473/>
 - Send your students and postdocs!
 - Student support available:
<https://indico.bnl.gov/event/20473/page/575-student-support>
- General registration coming early November
- Make your travel plans now!!



7. Next Collaboration Council Meeting and AOB

The Collaboration Meeting in at Argonne National Laboratory upcoming January 9—13, 2024 will have a Collaboration Council meeting. Input is sought and welcome on its agenda as well as the logistics of its scheduling.

At this time, while we have transitioned into ~quarterly Collaboration Council meetings, we do want to keep the option open for a Collaboration Council meeting in the early December frame. This would be driven by need, would be in addition to the Council meeting in January, and will follow the usual advance announcement(s).

7. Next Collaboration Council Meeting and AOB

There is an ongoing effort to collect important holidays and celebrations in the diverse Cultures within ePIC, so that we can do better in recognizing and respecting them in scheduling major ePIC meetings. Your help is sought and welcome – reach out to John, Silvia, Bernd and/or ES.

There is (remains) an ongoing effort to gain better insight into membership – thank you for your timely responses,

Note that Daylight Savings Time will end in (most parts of) the U.S. upcoming November 5, 2023. Other parts of the World may do this differently; in particular, most parts of Europe will switch this weekend. Please keep this in mind for (y)our meetings next week!

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