Conference and Talks Committee

Maria Żurek, ANL, zurek@anl.gov, Chair
Brian Page, BNL, bpage@bnl.gov, Vice-Chair

Speaker Policies Reminder

CTC Members

Barbara Jacak
Professor, UC Berkeley
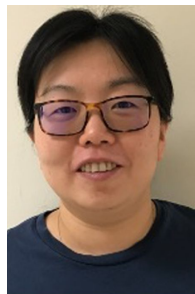jacak@berkeley.edu

Daniel Brandenburg
Assist. Professor, Ohio State Uni
brandenburg.89@osu.edu

Dmitry Kalinkin
Postdoc, Uni of Kentucky
dmitry.kalinkin@gmail.com

Nick Zachariou
Lecturer, Uni of York
nick.zachariou@york.ac.uk

Nicola Rubini
PhD Student, Uni of Bologna
nicola.rubini@cern.ch

Xuan Li
Scientist, LANL
xuanli@lanl.gov

Wouter Deconinck (DEI Liaison)
Associate Professor, Uni of Manitoba
wouter.deconinck@umanitoba.ca

Reminder about Interim Policies

While new policies are being developed, please refer to the interim policies:

https://wiki.bnl.gov/EPIC/index.php?title=Policies

- Please distribute your conference contributions **two weeks before the conference/submission deadline** to the appropriate WG mailing list.

- Please include **epic-talks (epic-talks-l@lists.bnl.gov)** in all communications about conference material review and approval.

Please let us know about your upcoming conference presentations (invited and contributed) as it is very important for our archiving purposes.

ePIC Conferences and Talks List and Wiki

Wiki page with conference archive and useful info while the ePIC database and conference archive system is being developed: https://wiki.bnl.gov/EPIC/index.php?title=Conferences

List information and subscription: https://lists.bnl.gov/mailman/listinfo/epic-talks-l

List address: epic-talks-l@lists.bnl.gov

- Coordinators, Conveners, and DSCs should have already been subscribed
  - If you did not receive a sign-up notice and you believe you should have, please contact Maria and Brian
- **All collaborators are recommended to subscribe**
- The talks list will serve as a central location for the discussion and final review/approval of presentations

Summary of CTC Policy Discussions

10/19/23 - Kick-off Meeting: Organization of Work and General Comments about the CTC Policy

11/02/23 - CTC Policy: Conference Material Approval Chain

11/14/23 - CTC Policy: Conference Material Approval Chain

11/30/23 - CTC Policy: Definition of an "ePIC Result" and obtaining feedback from the collaboration

- Our discussions have been based on the Policy **outline** attached to Indico

- We reached some conclusions about the discussed above points and we present them in the outline

- We would like to obtain feedback about the extended outline online (e-form, email) and together with the feedback received at the Collaboration Meeting finalize the policies. We will send an email with the exendedoutline instructions.

The ePIC Results and Conference Policy shall undergo a comprehensive review every two years. It is the joint responsibility of the CTC to actively collect feedback from the collaboration community and collaboratively work with the Collaboration Council to develop and implement any necessary adjustments to ensure the policy's relevance and effectiveness.

New Speaker Policies

Policy Outline

Section I: Introduction

Section II: CTC Responsibilities

Section III: DE&I Responsibilities

Section IV: ePIC Figures

Section V: ePIC Presentations

Selection of Speakers to Represent ePIC

Presentation on ePIC Results

Section VI: Miscellaneous

Conference Material Approval Chain, 2-step approval

Detector

1 step: Cross-cutting Detector Working Group Conveners/DSC

2 step: Technical Coordinator + CTC

Software

1 step: Software Working Group Conveners

2 step: Software and Computing Coordinator + CTC

Physics

1 step: Physics Working Group Conveners

2 step: Analysis Coordinators + CTC

Overview talks on ePIC Detector, Software, and Physics go directly to step 2 (i.e., Coordinators)

Step 1: Review in respective WG, with comments from conveners and other experts (1 week). Here is where the heavy-lifting of the review will happen.

Step 2: Approved by conveners conference materials sent to epic-talks for comments from the whole collaboration and for coordinators approval (1 week)
- May include final approval from CTC

ePIC Results and Plots

What do we consider as ePIC results that require ePIC quality control and archival?

1. Simulations based on the ePIC Software Stack + ePIC standalone simulations that inform on the performance of ePIC (sub-)detectors
2. ePIC sub-detector test results (dedicated to ePIC performance bench- and beam-tests)

What is the appropriate naming or tagging conventions for these results (our ideas)?

1. ePIC Simulation
2. ePIC Beam/Bench Test

We will also have technical drawings that we would like to keep track of and archive for the conference purposes and beyond

3. ePIC Technical Drawing(?)

Speaker Nominations

Criteria that are considered when recommending speakers include:

- Ability to speak knowledgeably on the particular topic
- Reasonable effort should be made for the initial presentation of a result to be given by the primary analyzer
- Speaker nominations should seek to represent the gender, race, career stage, geographic location and institutional diversity of the collaboration
- Career status (junior vs senior, especially current employment and career transitions)
- History and number of previous talks for ePIC
- Special criteria other than the above, if requested by conference organizers

Thank you!