# Conference and Talks Policy

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*For the Conference and Talks Committee*

# Important Links

**Conference and Talks Policy (adopted by CC on 11/07/2024):**
**https://zenodo.org/records/14052729**

**Conference Wiki:**
**https://wiki.bnl.gov/EPIC/index.php?title=Conferences**

**Being migrated to ePIC website:**
**https://www.epic-eic.org/documents/conferences.html**
**https://www.epic-eic.org/meetings/conf.html**

# Conference Material Approval: 2 steps

*Refer to III.3 Conference Material Approval*

**Step 1:** Review in respective Working Group/Subsystem Collaboration, with comments from conveners and other experts. Approval by conveners.
Here is where the heavy-lifting of the review will happen. **(at least 8 weekdays before the deadline)**

**Step 2:** Approved by conveners/leads conference materials sent to epic-talks mailing list for comments from the whole collaboration and for coordinators approval. **(4 weekdays before the deadline)**

**At least 8 weekdays before conference or abstract submission deadline the conference material has to be distributed to the WG or DSC**

# Conference Material Approval Chain, 2-step approval

**Detector**

**1 step:** Detector Subsystem Collaboration/Cross-cutting Detector Working Group Conveners

**2 step:** Technical Coordinator Office

**Software**

**1 step:** Software Working Group Conveners

**2 step:** Software and Computing Coordinator Office

**Physics**

**1 step:** Physics Working Group Conveners

**2 step:** Analysis Coordinators Office

- **Overview talks on ePIC Detector, Software, and Physics go directly to step 2 (i.e., Coordinators) 7 weekdays before the conference deadline**

- **Other talks** (DEI, outreach, …) CTC decides on exact approval chain similar to the above one including, e.g., DEI Committee chairs. **Contact CTC at least 8 weekdays before the deadline.**

# Other highlights

**Direct invitations (section III.2):** Please inform the CTC if you receive an invitation to give an ePIC talk - this helps us track speaker demographics. If you decline the invitation, please reach out to CTC so we can solicit another speaker (if appropriate).

**Designation and Approval of ePIC Public Results (section III.3.3):** The procedure for approving an ePIC result to be shown externally will be defined in a separate policy which is currently being developed + **See Rongrong's talk**

**Rehearsals (section III.4):** Please arrange to rehearse your talk within your own institution or working group / DSC as appropriate. Joint rehearsals may be organized by the CTC, in conjunction with ePIC management, for larger conferences.

**Conference Material Archival (section III.5):** All conference material should be archived for future reference - see next slide for details on current procedure

# How to archive your talk on Zenodo?

**III.5 Conference Material Archival** Approved conference materials should be stored in a central location, which will ultimately be managed by the ePIC Collaboration documentation management system. This currently entails submission to the **ePIC Zenodo document database** and may be subject to potential changes.

Organization of talks on Zenodo is done via keywords. When uploading your materials, please include the **appropriate keyword(s)**.
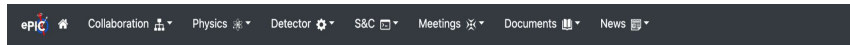- The list of keywords for conferences and workshops can be found on the ePIC website (https://www.epic-eic.org/documents/confkw.html) or navigate from the collaborators section of the website: Documents → Keywords → link to conference keywords. If in doubt, ask the CTC!

A list of past and upcoming conferences can be found on the Documents → Conferences page (https://www.epic-eic.org/documents/conferences.html). The conference webpage will be linked along with the archived talks.

# How to archive your talk on Zenodo?

How to upload a document to Zenodo? **https://www.epic-eic.org/documents/zenodo.html**

https://www.epic-eic.org/documents/conferences.html)

https://www.epic-eic.org/documents/confkw.html



ePIC | Collaboration | Physics | Detector | S&C | Meetings | Documents | News

## Conferences with ePIC participation

The left column in the tables below contains links to the respective conferences' pages. Conference "contributions" links represent collections of relevant ePIC it Zenodo. **Please note that some conference uploads may be still pending i.e. not all queries will produce results.**

For easy access, the conferences are grouped by the year.

### 2025

| | |
|---|---|
| Workshop on Fragmentation in the Collider Precision Era | Contributions |
| Workshop of the APS Topical Group on Hadronic Physics (2025) | Contributions |
| The 11th international conference on the Physics Opportunities at an Electron-Ion Collider (2025) | Contributions |

### 2024

| | |
|---|---|
| The RHIC/AGS Users Meeting (2024) | Contributions |
| The 27th International Conference on Computing in High-Energy and Nuclear Physics (2024) | Contributions |
| The Diffraction and Low-x Workshop (2024) | Contributions |
| The 31st International Workshop on Deep Inelastic Scattering (2024) | Contributions |
| The Fall Meeting of the APS Division of Nuclear Physics (2024) | Contributions |
| The Future Circular Collider (FCC) Conference (2024) | Contributions |
| The 12th International Conference on Hard and EM Probes of High-Energy Nuclear Collisions (2024) | Contributions |



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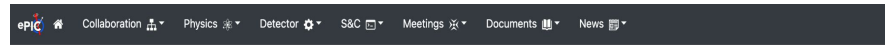
## Conference Keywords

- Back to the main keyword page
- A dedicated conference page with links to the conferences' websites

Conference keywords represent links to collections of relevant ePIC items on Zenodo. Materials relevant to a given conference, uploaded to Zenodo, should always be tagged with the corresponding keyword for that conference.

Please note that some uploads may be still pending i.e. not all queries will produce results. For easy access, the conferences are grouped by the year.

### 2025

| Keyword | Conference Description |
|---|---|
| fragcpe2025 | Workshop on Fragmentation in the Collider Precision Era |
| ghp2025 | Workshop of the APS Topical Group on Hadronic Physics (2025) |
| poetic2025 | The 11th international conference on the Physics Opportunities at an Electron-Ion Collider (2025) |

### 2024

| Keyword | Conference Description |
|---|---|
| aum2024 | The RHIC/AGS Users Meeting (2024) |
| chep2024 | The 27th International Conference on Computing in High-Energy and Nuclear Physics (2024) |
| diff2024 | The Diffraction and Low-x Workshop (2024) |
| dis2024 | The 31st International Workshop on Deep Inelastic Scattering (2024) |

# Talk Nominations

**Fragmentation in the Collider Precision Era**

https://indico.cern.ch/event/1461239/overview

Workshop, May 17 – 19 2025 in Zurich Switzerland

Invited Talks (to CTC):

- Hadron ID and Fragmentation Measurements at EIC
- Please send nominations: https://forms.gle/aBwKtzbHmZHa6fuY9

Backup

# I.1 Definition of terms

**ePIC Results** - any plots, tables, numbers, and/or formulas that arise from and/or are based on ePIC (sub)detector simulations or ePIC (sub)detector beam or bench tests.

**Published ePIC Results** - ePIC Results that have been reviewed and approved according to the ePIC Publication Policy and have been accepted for publication in a peer-reviewed journal. This designation does not include Conference Proceedings that include Public ePIC Results.

**Public ePIC Results** - all ePIC Results that were approved for presentation outside the ePIC Collaboration meetings and are not yet Published ePIC Results.

**ePIC Conference Presentations** - all invited and contributed oral and poster presentations of ePIC Results given by ePIC Collaboration Members at scientific conferences, workshops, symposiums, schools, and similar scientific venues.

**ePIC Leadership Team** - ePIC Spokesperson and Deputy Spokesperson(s) and Collaboration Council Chair and Vice-chair

# III.1 Selection of Speakers

When selecting speakers to represent the ePIC Collaboration, the following guidelines and criteria are considered by the ePIC CTC:
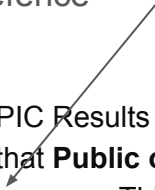
- **Membership Status:** A speaker should hold the status of an ePIC author and be a member of a signing institution, as defined by the Charter and Membership Policy of the ePIC Collaboration.

  Exceptions to this requirement may be granted in special cases, such as, e.g., for undergraduate students or technical staff, and should be requested by the institutional representative to the ePIC CTC. The ePIC CTC, after consultation with the ePIC Leadership Team, will grant or not grant the exception. In case of any disagreement, the matter will be referred to the ePIC Leadership Team for the final decision.

- **Criteria for Speaker Recommendation:** Criteria considered when recommending speakers include:

    - Ability to speak knowledgeably on the particular topic,
    - Preference for the primary analyzer to present initial results, where reasonable,
    - Representation of gender, race, geographic location, and institutional diversity within the ePIC Collaboration,
    - Consideration of career status (early, mid, advanced career), including current employment and career transitions,
    - History and number of previous talks given on behalf of ePIC,
    - Special criteria requested by conference organizers.

- **Use of Judgment:** The ePIC CTC uses its best judgment in each case when deciding the relative importance of these criteria.

- **Nomination Process:** Nominations for speakers may come from any member of the ePIC Collaboration, including self-nominations and nominations from members of the ePIC CTC. Nominating individuals should follow the instructions provided by the ePIC CTC regarding the submission of nominations.

- **Announcement of Speaker Recommendations:** After selecting a speaker, the ePIC CTC recommendations will be posted on the collaboration's agreed platform as soon as the speaker accepts the talk. This entails posting to the epic-talk mailing list and the ePIC Conference Wiki Page and may be subject to potential changes upon the implementation of the ePIC Collaboration documentation management system.

# III.6 Other Presentations

Imagine a case of a PhD thesis defence

In addition to the ePIC Conference Presentations, collaborators may present ePIC Results at venues such as **seminars, colloquia, job interviews, funding requests, reviews, and thesis defenses**. It is expected that **Public or Published Results are presented during those talks**; however, exceptions to this requirement may be granted in **certain cases**. This procedure will be outlined in a separate, dedicated result release policy referenced in Section III.3.3. **In the event that this policy has not yet been implemented, the exception should be requested by the institutional representative or the speaker to the ePIC CTC**. (...)

While these presentations may not formally represent ePIC, it is understood that the presenter is a member of the ePIC Collaboration, and their affiliation with ePIC is clear to the audience. Therefore, **it is crucial to exercise caution when presenting ePIC Results and their interpretations, ensuring accuracy and clarity to avoid misrepresentation**.

**Collaborators are encouraged to seek feedback from ePIC collaborators** to ensure accuracy and alignment with the collaboration standards, thereby contributing to collaboration cohesion. Additionally, rehearsing these presentations with ePIC collaborators whenever possible is recommended.

Adherence to these guidelines demonstrates a commitment to collaboration values and professionalism.