

# Changes to Flexible Work Arrangements

At the end of January, PO submitted our assessment of the new flexible work arrangements for all the staff. The Lab management has now issued the final determination of the flexible work arrangements for our staff.

This is the approved list for our group.

Full Name	ALD Screening Result	ALD Request for alternate eligibility	Final Approved Determination	Manager
Page, Brian S	Hybrid eligible		Hybrid Eligible	Ullrich, Thomas S
Steinberg, Peter A	Hybrid eligible		Hybrid Eligible	Ullrich, Thomas S
Tu, Zhoudunming	Hybrid eligible		Hybrid Eligible	Ullrich, Thomas S
Ullrich, Thomas S	Hybrid eligible	Hybrid	Hybrid Eligible	Dunlop, James C
Kim, Jihee	On-site only		On-Site Only	Ullrich, Thomas S
Kiselev, Alexander	On-site only		On-Site Only	Ullrich, Thomas S
Vanek, Jan	On-site only		On-Site Only	Ullrich, Thomas S
Wong, Cheuk-Ping	On-site only		On-Site Only	Ullrich, Thomas S

Hong: The next step is to communicate to the staff the final decisions. If there is any concern after the discussion with the staff, please bring to my attention as soon as possible.

Guidance:

Please note "hybrid eligible" means 4 days a week on site, and 1 day telework.

Inform the staff by April 10.

On **April 11**, staff who are approved to be hybrid or remote will receive in WorkDay an Attestation to sign, for the approved arrangement, by April 25. The arrangement is effective on April 28.

Staff who need additional time to comply should discuss their specific situation with you (+supervisor), Hong and HRM.

New staff members who are not included in the list are expected to be working onsite.