

Number of Institutions by Country



ePIC Membership Committee Status Update

11/07/2025

Eric Lancon – Chair

Carlos Muñoz – Vice-Chair

The ePIC Membership Committee (eMC): Mandate and Responsibilities

Mandate

The Membership Committee is responsible for **developing** and **ensuring fair implementation** of the Membership Policy
"The Membership Policy shall define the process for establishing and maintaining 'Good Standing' status for Collaboration members, and the requirements for authorship within ePIC."
— ePIC Charter v1.0, Section 5.5

Core Responsibilities

Policy Development: Define institutional signing, authorship criteria and maintain the Membership Policy.

Annual Review Process: Collect and review Statements of Service (SoS) with activity coordinators and working groups.

Status Determinations: Validate institutional and individual standing status and report to the Collaboration Council.

Governance Role

How the eMC implements the Membership Policy

- Call for and review yearly SoS
- Sign off on institutional and individual status
- Refer unresolved cases to the Collaboration Council

Important:

The eMC provides recommendations; final decisions rest with the Collaboration Council (supermajority vote).

Membership concepts & Definitions

Signing Institution

Enables members to qualify as authors

Author Status

Required for publication authorship and leadership eligibility

Statement of Service (SoS)

Annual documentation of contributions (FTE, member list, activity areas)

4. Maintenance of institutional signing status

— ePIC Membership Policy v1.1

Maintaining the signing status of an institution will require substantial contributions to ePIC -- at the present time in the form of service work towards detector development, physics studies, computing infrastructure, or other Collaboration work. In the current policy, the total contributed work from an institute must equal or exceed 0.15 FTE (averaged over a year) per group member with authorship status. The policy is expected to evolve throughout the different phases

Good Standing Threshold

FTE/Author (per institution) ≥ 0.15 required

Institutions below this value are reviewed for standing.

eMC Composition (2025)

- New member: Kenta Shigaki
- To ensure **continuity**, the previous Chair (Peter), Vice-Chair (Pietro), and previous members agreed to stay on the committee for one more year.

- **Committee Members**

- Eric Lancon (chair)
- Carlos Munoz Camacho (vice-chair)
- Peter Steinberg
- Helen Caines
- Bedanga Mohanty
- Silvia Niccolai
- Douglas Higinbotham
- Marzia Rosati
- Friederike Bock
- Kenta Shigaki
- Pietro Antonioli

Recent SoS activities

- Preparing for **final 2025 accounting** and **preliminary 2026 SoS**
 - Using the spreadsheets developed for the 2025 preliminary SoS.
 - Institutions contacted individually for updates preliminary 2026 SoS
- **2025** data recorded in **spreadsheets**, then imported into the PhoneBook
- **2026 onward**, SoS accounting will be fully managed in the **PhoneBook**



Timeline

Nov. 2025:	Final 2025 SoS collected
Nov.- Dec.	2025 SoS reviewed with working groups and DSCs
Q1 2026:	Final 2025 accounting in PhoneBook

SoS spreadsheets

- Each institution was contacted, early 2025 to provide preliminary 2025 SoS, they listed:
 - Team members
 - Authors
 - Contributions to ePIC activities
 - FTE for each contribution
- Contributions are grouped by ePIC entities and tasks
 - Entities: working groups, DSCs, committees, etc.
 - Tasks include sensor testing, simulation, etc.
- This information forms the basis of the SoS
- **Updated 2025 SoS are being collected** (deadline: Oct. 31)
 - 113 have been received



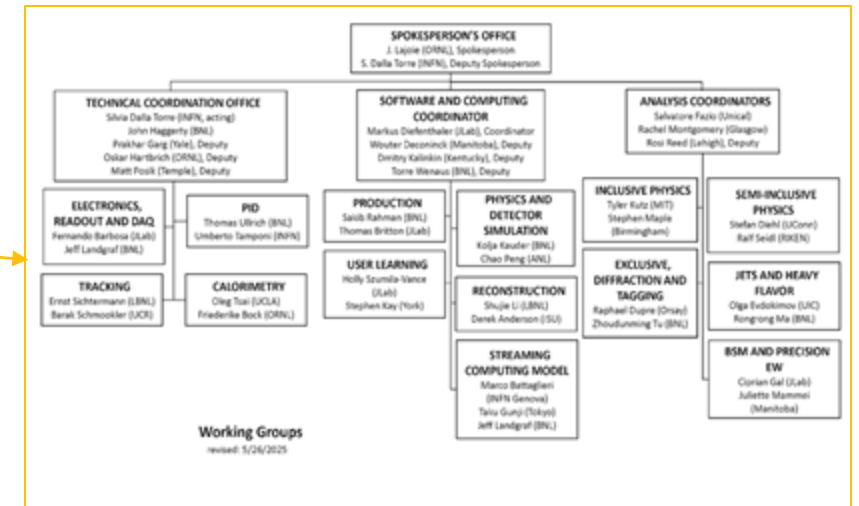
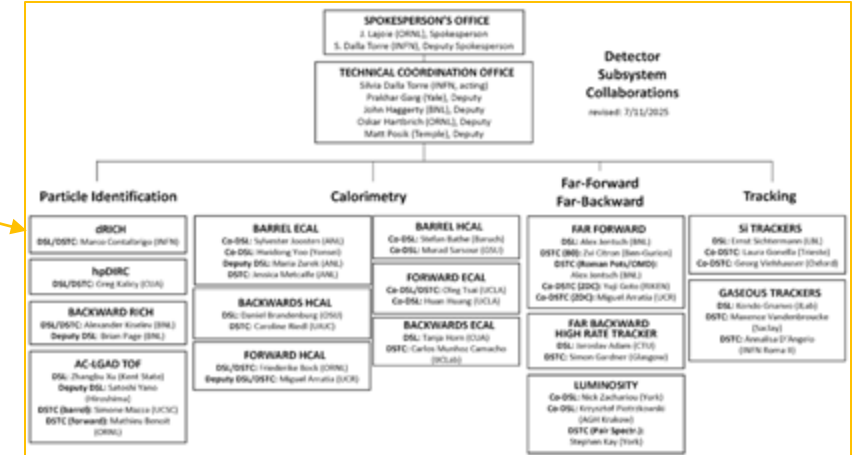
41 Entities

Correspond to organizational units within ePIC: DSCs, working groups and committees

ePIC entities

Silicon Trackers
Gaseous Trackers
Backwards RICH
hpDIRC
AC-LGAD TOF
dRICH
Backward HCAL
Backwards ECAL
Barrel ECAL
Barrel HCAL
Forward ECAL
Forward HCAL
Far Backward High Rate Tracker
Luminosity
Far-Forward

Spokesperson Office
Executive Board
Ad-hoc committees
Collaboration Council Chair Office
DE&I Committee
Membership Committee
Publication Committee
Conference and Talks Committee
Elections Committee
Analysis Coordination
Inclusive Physics WG
Semi-Inclusive Physics WG
Jet and Heavy Flavor WG
Exclusive Diffraction and Tagging WG
BSM and Precision EW WG
Technical Coordination Office
PID CC WG
Electronics Readout & DAQ CC WG
Tracking CC WG
Calorimetry CC WG
Software and Computing Coordination
Streaming Computing Model WG
Physics and Detector Simulation
Reconstruction WG
Production WG
User Learning WG
Validation WG



List of tasks

Tasks include simulation, sensor testing, software development, etc.

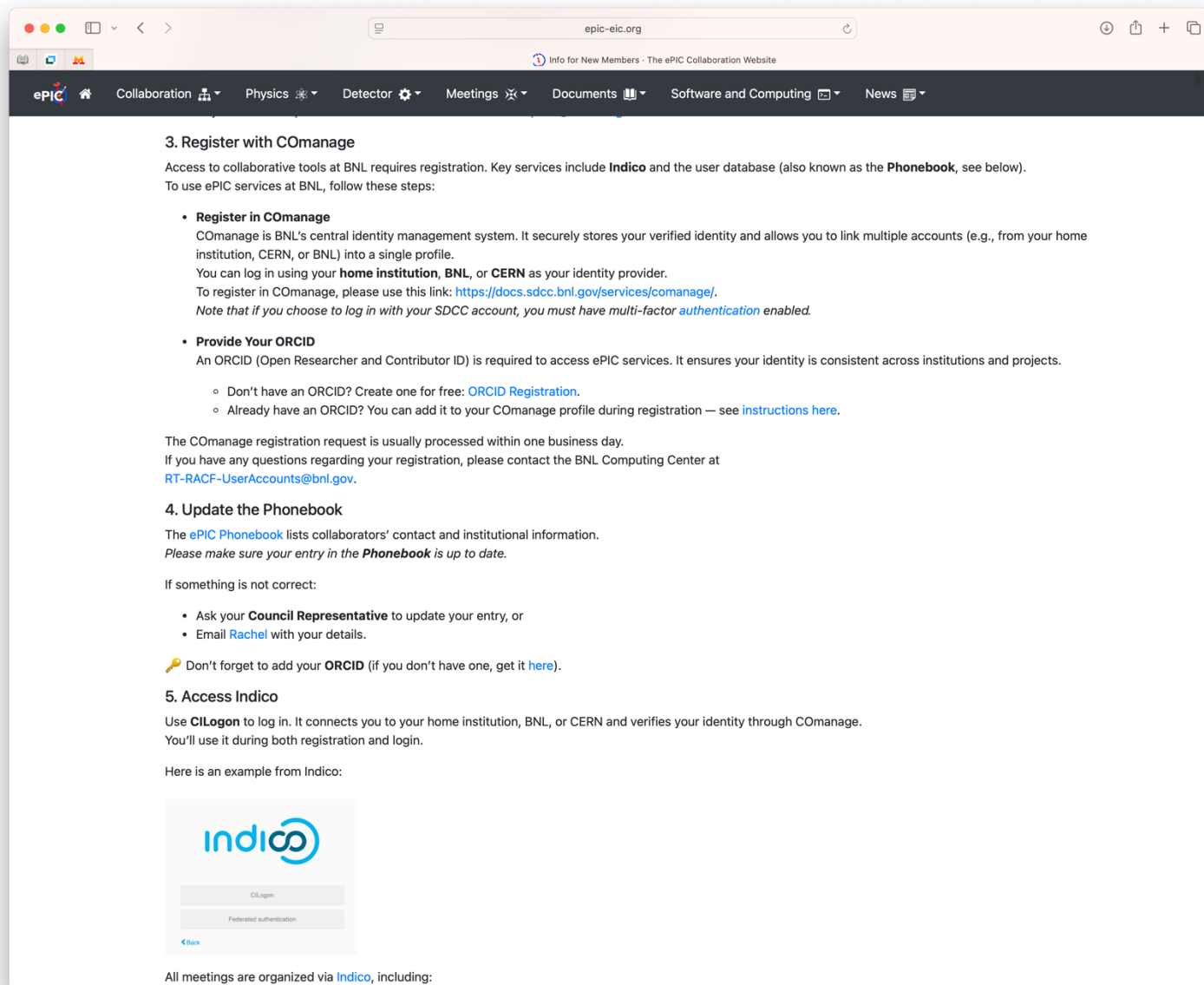
Task
electronics
simulation
physics performance
sensor characterization
active material studies (TB, lab)
detector assembly
cooling
calibration
mechanics
reconstruction
software
services
general engineering
detector integration
ePIC management
DSC management (DSL / DSTC)
convener
committee member
committee chair/vice-chair
local group management
other

Using the PhoneBook

PhoneBook:

- Central system for managing members and institutional data.
- Integrates with CManage and ORCID to maintain membership records.

Information and procedures for new members on the ePIC website:
https://www.epic-eic.org/collaboration/new_member.html



The screenshot shows a web browser window with the URL [epic-eic.org](https://www.epic-eic.org). The page title is "Info for New Members - The ePIC Collaboration Website". The navigation bar includes links for ePIC, Collaboration, Physics, Detector, Meetings, Documents, Software and Computing, and News. The main content area is titled "3. Register with CManage". It explains that access to collaborative tools at BNL requires registration and lists key services like Indico and the Phonebook. It provides instructions for registering in CManage, including a link to <https://docs.sdcc.bnl.gov/services/comanage/> and a note about multi-factor authentication. It also mentions providing an ORCID and links to [ORCID Registration](#) and [instructions here](#). A section titled "4. Update the Phonebook" explains that the ePIC Phonebook lists collaborators' contact and institutional information and provides instructions for updating entries. A section titled "5. Access Indico" explains that CILogon is used for login and provides a link to [here](#). At the bottom, it says "All meetings are organized via Indico, including:" and shows a screenshot of the Indico login page with buttons for "CILogon" and "Federated authentication" and a "Back" link.

3. Register with CManage

Access to collaborative tools at BNL requires registration. Key services include **Indico** and the user database (also known as the **Phonebook**, see below). To use ePIC services at BNL, follow these steps:

- **Register in CManage**
CManage is BNL's central identity management system. It securely stores your verified identity and allows you to link multiple accounts (e.g., from your home institution, CERN, or BNL) into a single profile.
You can log in using your **home institution**, **BNL**, or **CERN** as your identity provider.
To register in CManage, please use this link: <https://docs.sdcc.bnl.gov/services/comanage/>.
Note that if you choose to log in with your SDCC account, you must have multi-factor [authentication](#) enabled.
- **Provide Your ORCID**
An ORCID (Open Researcher and Contributor ID) is required to access ePIC services. It ensures your identity is consistent across institutions and projects.
 - Don't have an ORCID? Create one for free: [ORCID Registration](#).
 - Already have an ORCID? You can add it to your CManage profile during registration — see [instructions here](#).

The CManage registration request is usually processed within one business day.
If you have any questions regarding your registration, please contact the BNL Computing Center at RT-RACF-UserAccounts@bnl.gov.

4. Update the Phonebook

The **ePIC Phonebook** lists collaborators' contact and institutional information.
*Please make sure your entry in the **Phonebook** is up to date.*

If something is not correct:

- Ask your **Council Representative** to update your entry, or
- Email [Rachel](#) with your details.

🔑 Don't forget to add your **ORCID** (if you don't have one, get it [here](#)).

5. Access Indico

Use **CILogon** to log in. It connects you to your home institution, BNL, or CERN and verifies your identity through CManage. You'll use it during both registration and login.

Here is an example from Indico:



All meetings are organized via [Indico](#), including:

ORCID / PhoneBook / CManage

ORCID

0000-0002-0225-187X

Uniquely identifies individuals (DOE o241.c)

ORCID

Connecting research and researchers

ORCID uniquely identifies a person

PhoneBook

Manages members, institutions, and roles



CManage

Connects institutional logins to ePIC systems



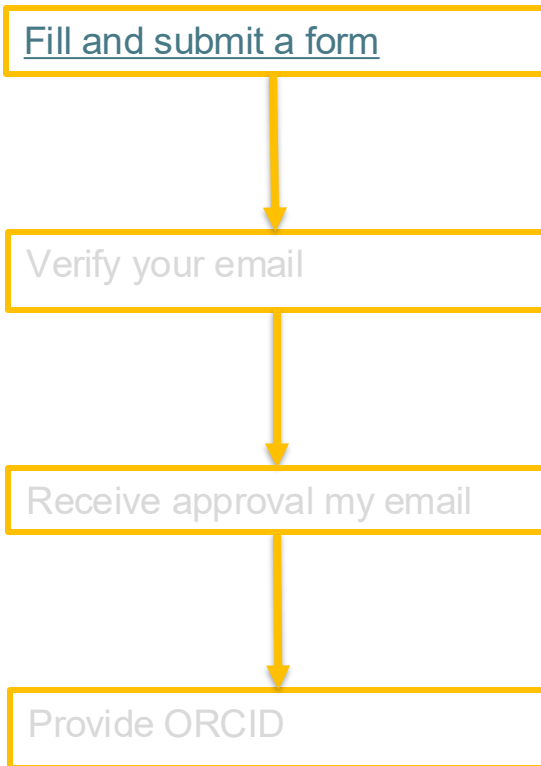
CManage™

CManage populated with ePIC organizational structure (groups, DSCs, etc.) from PhoneBook

Registration to CManage has to be done only **ONCE**

Registration to CManage

Use a private/incognito window for each of these steps

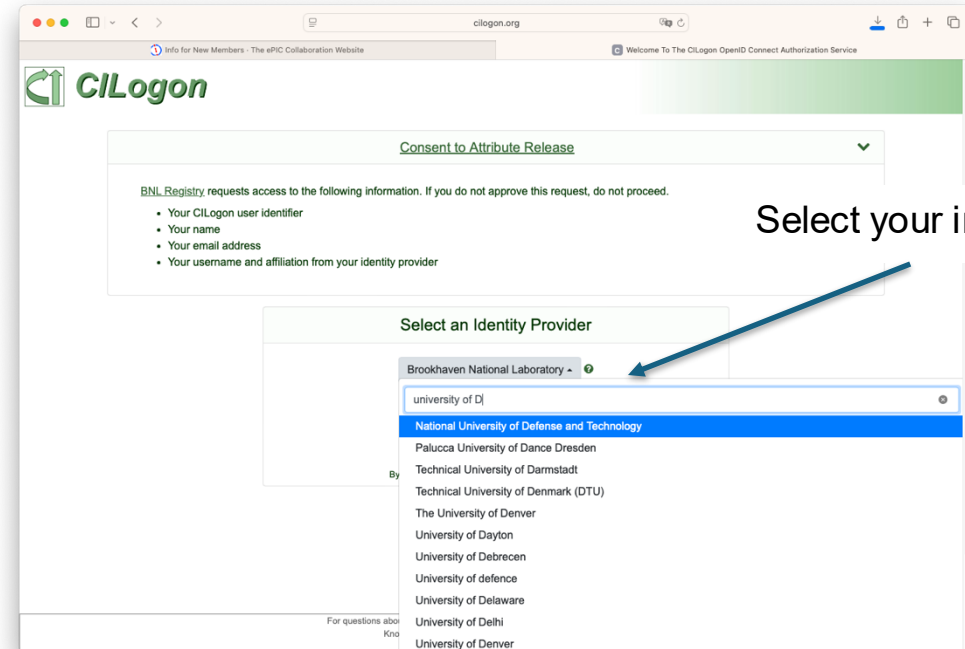


https://docs.sdcc.bnl.gov/services/comanage/Register_for_SCDF_COmanage/

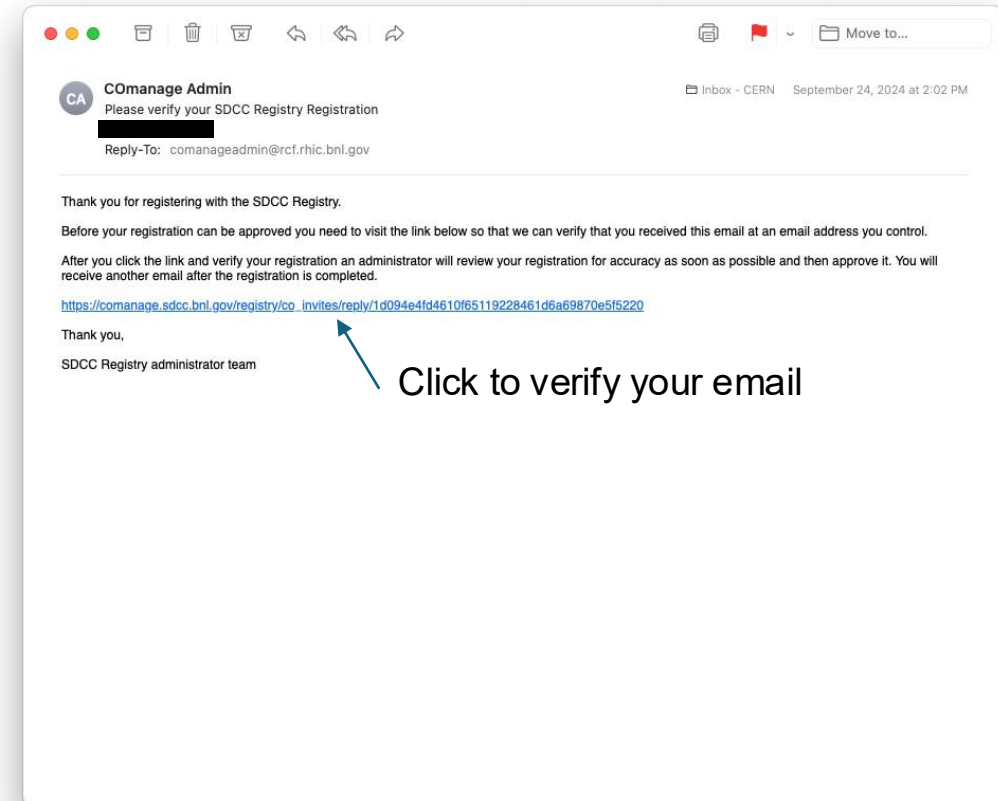
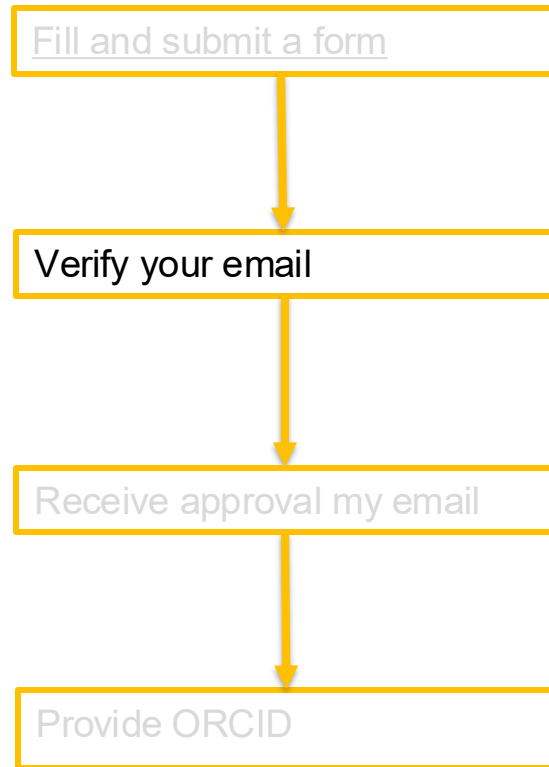
1. Begin by submitting a request to join:

https://comanage.sdcc.bnl.gov/registry/co_petitions/start/coef:10/done:core

You will select the identity provider from the drop down and login with this identity provider



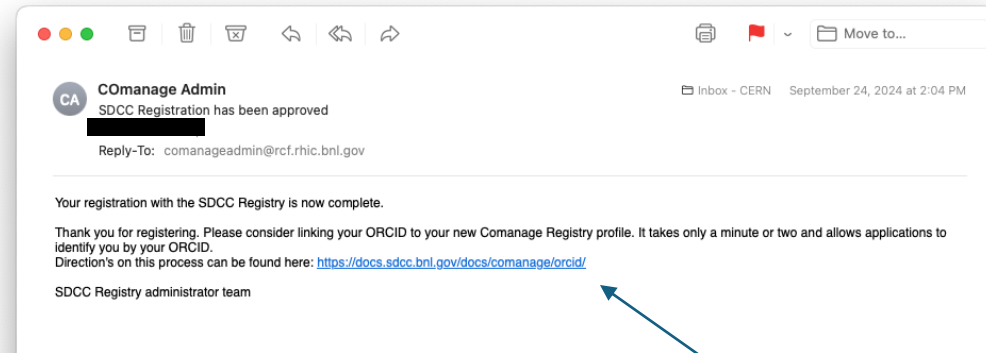
Registration to CManage



Registration to CManage



After 1-2 business days

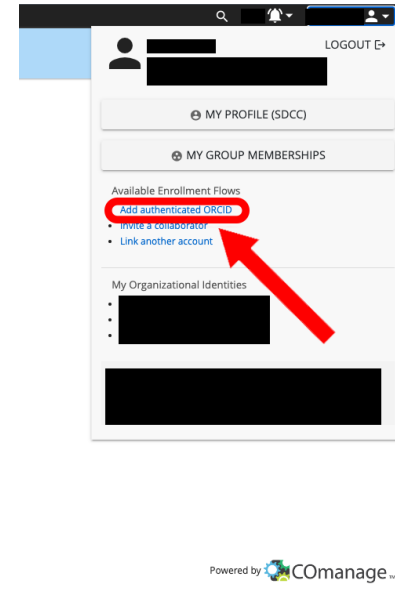
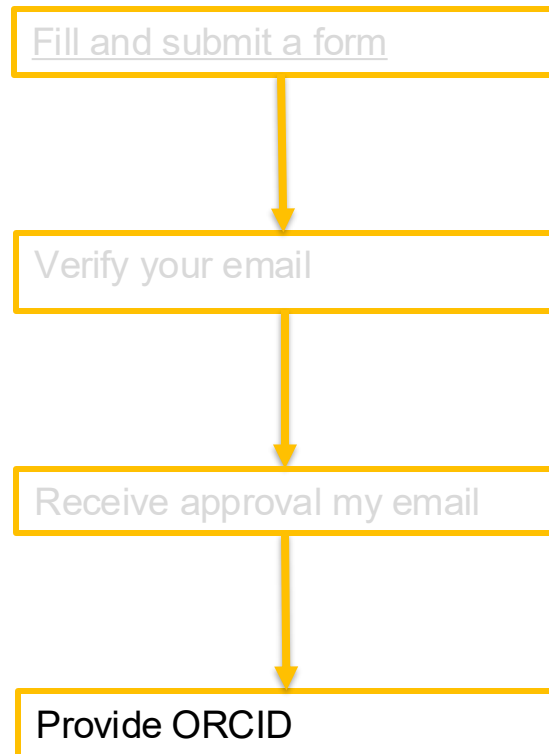


Next step add ORCID

Registration to CManage

https://docs.sdcc.bnl.gov/services/comanage/Add_ORCID_to_COperson/

Connect to Comanage and provide your ORCID



Need help:

https://docs.sdcc.bnl.gov/help/comanage/CManage_FAQ_388173/
or [email](#)

Connecting to new Indico categories

- New Indico categories have been defined and mapped to ePIC groups.
- ePIC group conveners, chairs, and other leaders are now managers of their corresponding Indico categories.
- To access Indico, use **CILogin** option

5. Access Indico

Use **CILogon** to log in. It connects you to your home institution, BNL, or CERN and verifies your identity through COnfigure. You'll use it during both registration and login.

Here is an example from Indico:



All meetings are organized via [Indico](#), including:



PhoneBook: Institute representative view

Start here

Select my Institution

Add member

Correct member's information

Institution representatives can manage members and list SoS contributions

ePIC COLLABORATION

phonebook.sdcc.bnl.gov/ePIC/#/my-overview/institution

MY OVERVIEW MY BIO MY INSTITUTION MY GROUPS MY DOCUMENTS MY TASKS

ZZZ Test Institution
UNITED STATES

INSTITUTION MEMBERS
ACCESS: Representative

Search Members

Members of your institutions

+ ADD NEW MEMBER

MEMBER ROLE	FIRST NAME	LAST NAME	EMAIL	ORCID	
Member	Uma	Ganapathy		0009-0000-0424-5636	
Member	Vincent	Garonne	vgaronne1@bnl.gov	0000-0001-7169-9160	
Member	Robert	Hancock		0000-0003-2231-4716	
Representative	Eric	LanconZZZ	eric.lancon@cern.ch	0009-0009-7585-4645	

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INSTITUTION TASKS
ACCESS: Representative

Search Tasks

SoS Contributions

DATES	MEMBER ↑	TASK	GROUP	FTE	OPERATION
2025-01-01 - 2025-12-31	LanconZZZ, Eric	electronics	Membership Committee	0.1	

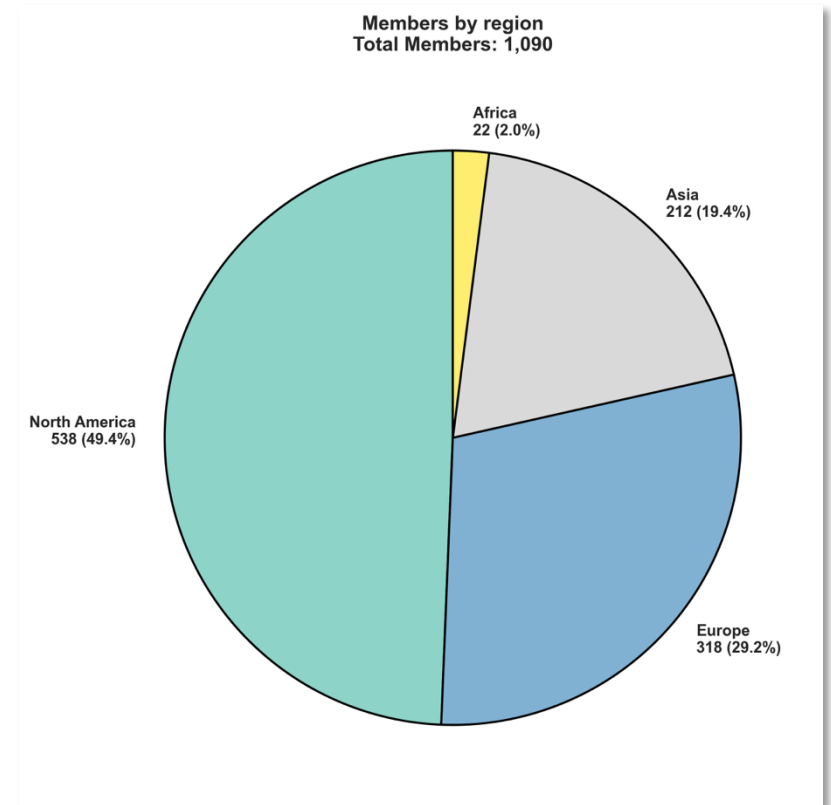
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Collaboration Snapshot as of 11/06/25

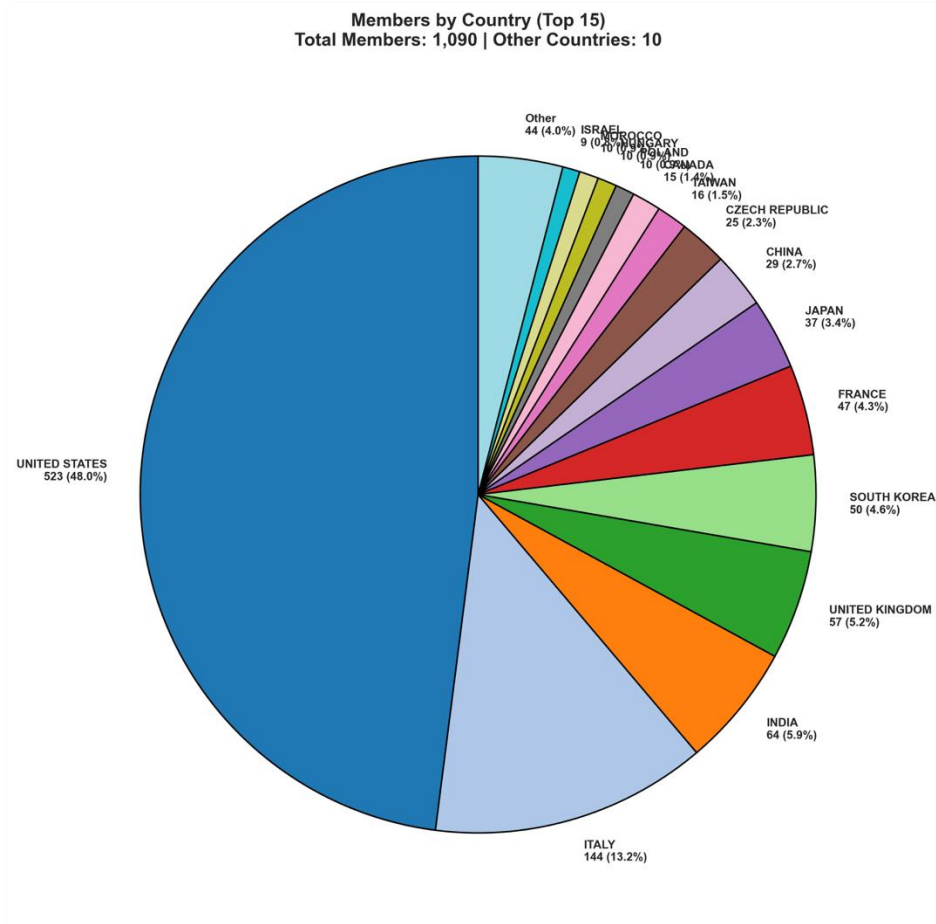
Institutions	181
Countries	25
Members	1,090
Authors	739

Authors as declared by the home institutions

875 members with a valid ORCID

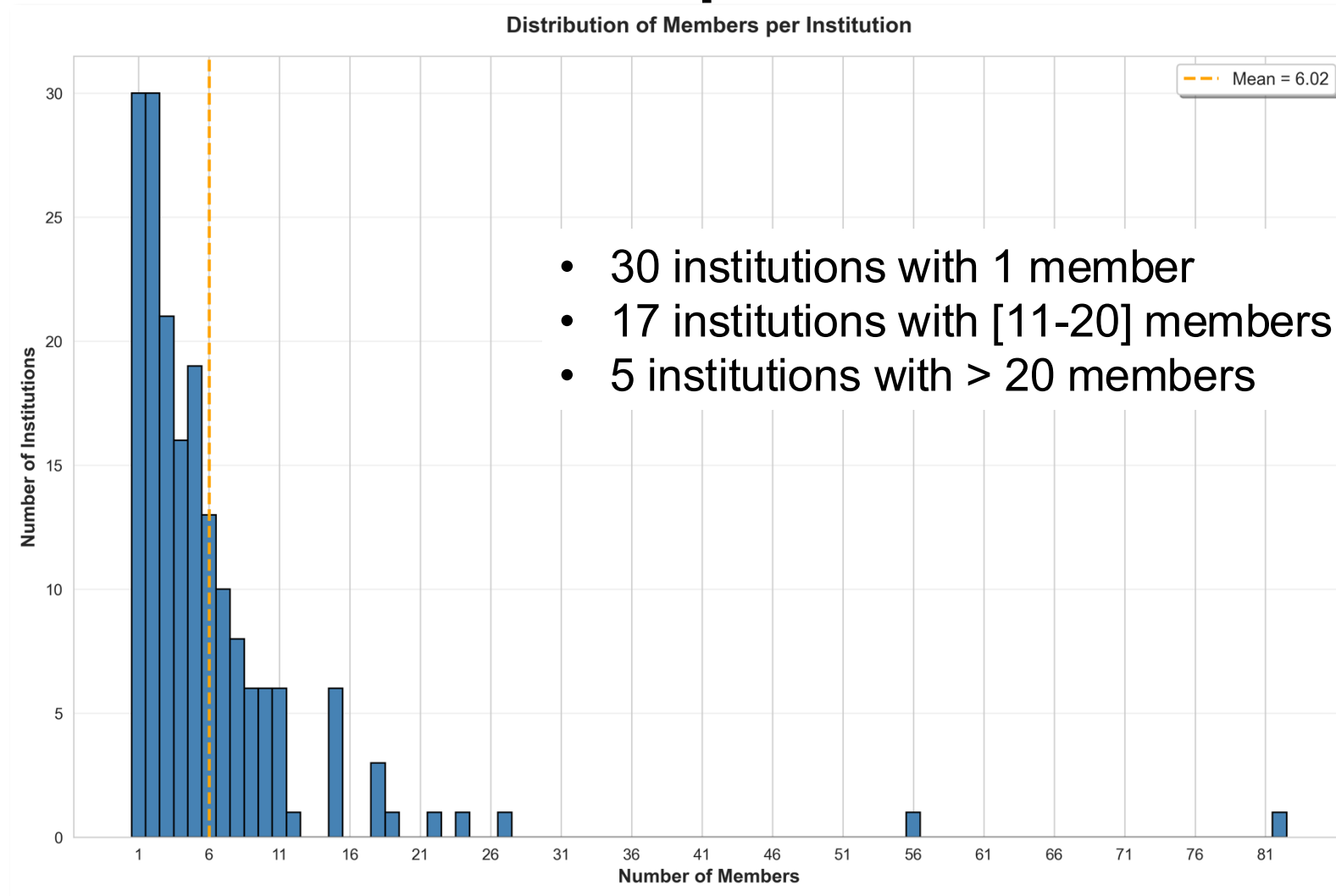


Country breakdown (top 15)



Country	Institutions	Members	Authors
UNITED STATES	68	523	316
ITALY	14	144	126
INDIA	21	64	35
UNITED KINGDOM	9	57	48
SOUTH KOREA	11	50	44
FRANCE	3	47	47
JAPAN	12	37	27
CHINA	6	29	12
CZECH REPUBLIC	3	25	18
TAIWAN	4	16	15
CANADA	3	15	13
POLAND	3	10	4
HUNGARY	2	10	6
MOROCCO	4	10	5
ISRAEL	3	9	3

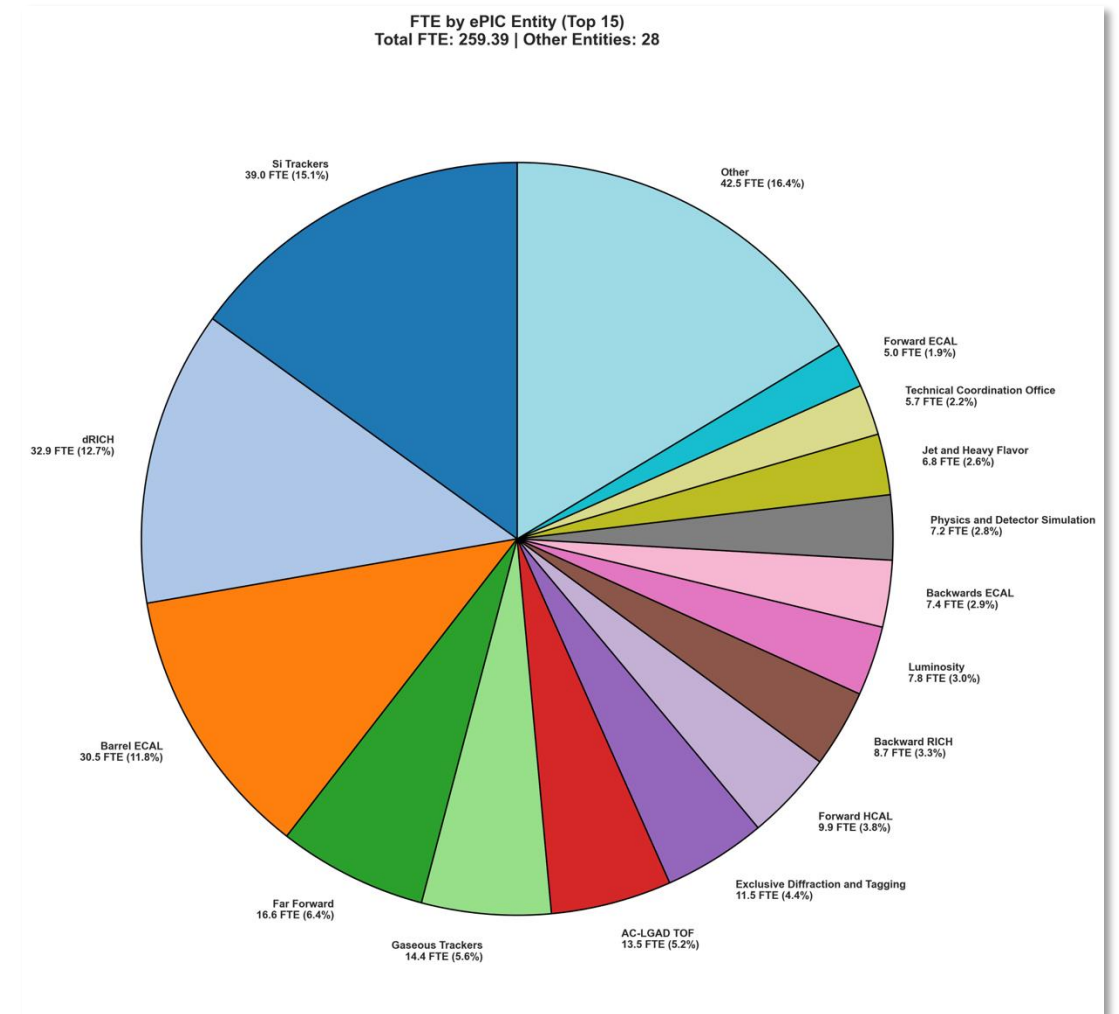
Number of members per institution



2025 SoS *preliminary* Summary

- 175 institutions considered for 2025 accounting
- 1,272 contributions across 41 activity areas
- Total 259 FTE

Preliminary accounting results



Institutional Contribution Metrics as of 11/06/25

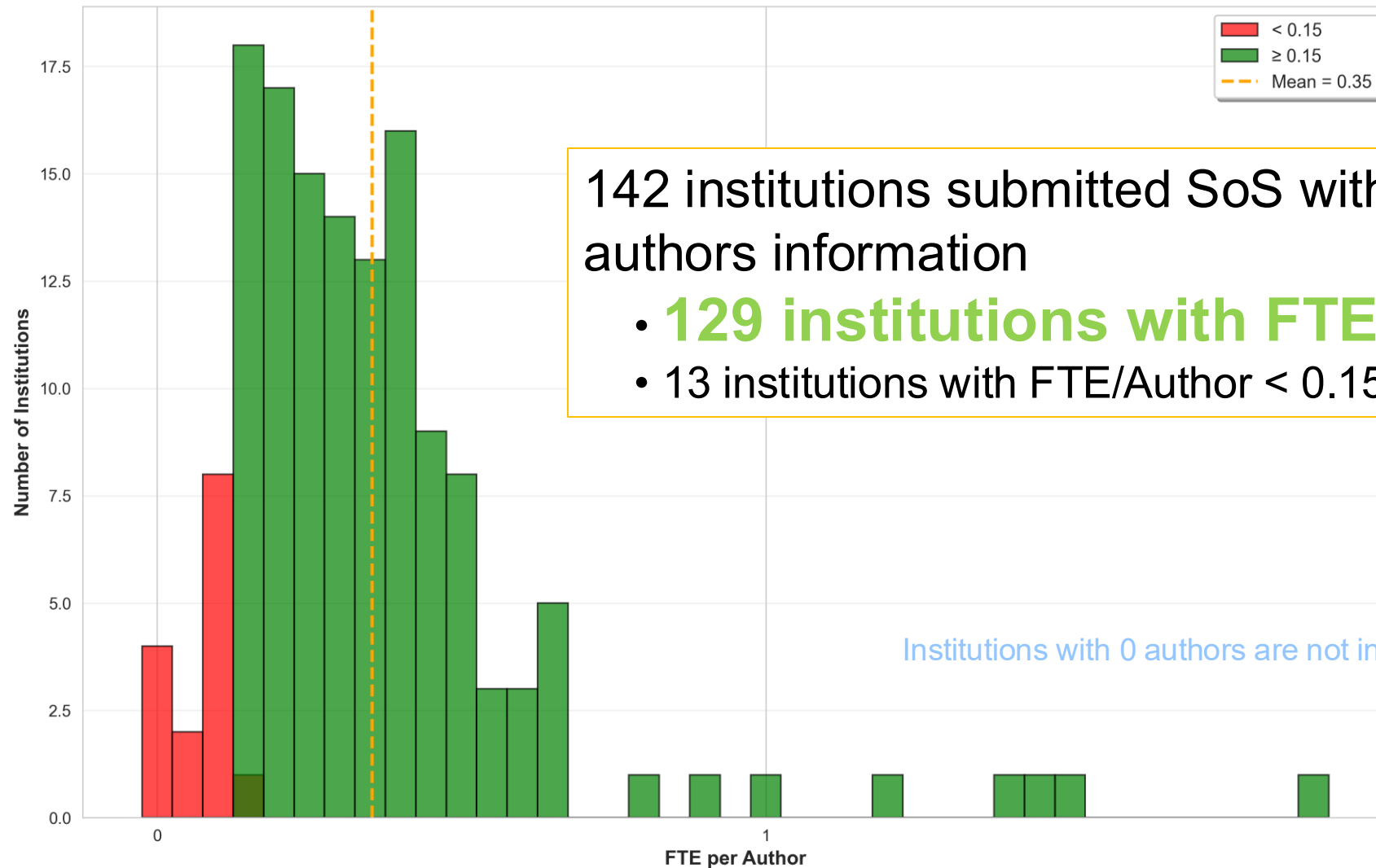


Progress in SoS collection and completeness

- 113 institutions completed both the beginning and end of 2025 SoS surveys.
- 142 institutions (of 175) provided **both** Authors & FTE information
- 33 institutions have incomplete or missing information
 - Some institutions never responded or,
 - Failed to provide author and FTE information,
 - They are being contacted for clarification
- SoS consistency checks are currently in progress

FTE/Author per institution

Distribution of FTE per Author by Institution





Check Your Institution Info in the PhoneBook

Start here

phonebook.sdcc.bnl.gov/ePIC/#/my-overview/institution

ePIC COLLABORATION

MY OVERVIEW MY BIO MY INSTITUTION MY GROUPS MY DOCUMENTS MY TASKS

ZZZ Test Institution
UNITED STATES

INSTITUTION MEMBERS
ACCESS: Representative

Search Members Members of your institutions + ADD NEW MEMBER

Members and list SoS contributions

INSTITUTION TASKS
ACCESS: Representative

Search Tasks SoS Contributions

DATES	MEMBER ↑	TASK	GROUP	FTE	OPERATION
2025-01-01 - 2025-12-31	LanconZZZ, Eric	electronics	Membership Committee	0.1	

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Summary & Next Steps

- Strong Participation to ePIC:
 - 90% of institutions meet the standing threshold
- SoS consistency checks and follows-up on going
- Review with Working groups and DSCs in Nov-Dec
- Targeting final 2025 SoS accounting early 2026
- Transition to PhoneBook-based accounting for 2026

Your input is essential:

Follow-ups with institutional representatives and activity coordinators will be crucial to verify data accuracy, address any missing contributions, and ensure all institutions achieve good standing status by 2026.

Questions & Discussion