

Timeline for completing the Yellow Report



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on behalf of the SC*

November 21, 2020

Old Timeline

- November 1 - November 18 SC starts assembly of independent review team (readers)
- November 19 Full Yellow Report draft available
- November 19-21 4th Yellow Report Workshop
- November 22 - November 29 Editing by Steering Committee, Conveners and Sub-conveners
- November 29 - December 20 Period of web-based EICUG **community input** and **independent review team** reads and comments
- December 21 - January 11 Editing of Yellow Report(s) folding in input
- January 15 Release of Yellow Report

After discussion with conveners it was agreed to change the original schedule to leave more room for editing and streamlining the text.

It was also seen as advantageous to decouple community input from external reader input with some time in between to allow for an in-depth editing phase.

Modified Timeline – after 10/29/20 EICUG SC meeting

Ground rules assumed:

- First “complete” draft* by 4th YR meeting at UCB/LBL, Nov. 19-21 ✓
- Need to post complete versions mid January as pre-brief material for CD-1
- Final report to be on arXiv in February (before detector call).

* Reminder: this is a draft for internal use by the EICUG and especially those working on the YR. It is not meant for distribution.

Revised Timeline

- November 1 - November 18
SC starts assembly of independent review team (readers)
- November 19
Full Yellow Report draft available
- November 19-21
4th Yellow Report Workshop
- November 22 - December 20
Editing by Steering Committee, Conveners and Sub-conveners
Divide into periods (to be organized by the conveners)
- December 21 - January 6
Period of web-based EICUG community input
- January 6 - January 13
Editing of Yellow Report(s) folding in community input
Release draft Yellow Report on eicug web pages
- January 13 - January 31
Independent team reads and comments
- January 12
Post YR draft and CDR as pre-brief material for CD-1 review
- February 1 - February 15
Final editing of Yellow Report(s) to fold in reader comments
- February 22
Release of Yellow Report(s) including putting on arXiv

Changes in red

External Readers

Volume I (Executive Summary): 40 pages, 4 readers

Volume II (Physics): 200+ pages, 10 readers hope to get ~8 confirmed

Volume III (Detector): 300+ pages, 10 readers hope to get ~8 confirmed

Volume III (Detector Technologies): 40+ pages, 4 readers

List of readers to be announced when all candidates replied and list is complete

- Since YR is a community effort, selection focused on EICUG member (not involved in YR effort), few outside reviewers
- Candidates were proposed by SC and conveners
- Final list assembled by SC

Organization

- Author list: Marco Radici will collect and manage author list and acknowledgments
- **Organization of Community Input (December 21 - January 6)**
 - ▶ Collect all input on web site/EICUG Wiki
 - ▶ All input visible to all EICUG members
 - ▶ Type of requested input:
 - ⦿ Specific comments on specific text: wording, grammar, content, disagreements
 - ⦿ General comments across sections: consistency, logic, duplication, missing topics
 - ▶ Web site needs to be structured so authors find input relevant for their sections easily (duplication, discrepancies or suggestion to merger \implies needs cross references)
 - ▶ Need volunteer to set this up

Need to organize soon