

Author policy Draft: EICUG Yellow Report

October 21, 2020

(1) Author team:

The **author team** consists of an **inclusive list of EICUG members who contributed to the Yellow Report studies and writing process**. The author team will be listed once for the complete Yellow Report (or perhaps once per Volume for arXiv purposes), with no further authorship names in sections or sub-sections. This is meant to highlight that the YR report is a community effort giving explicit credit upfront to all individuals of the author team.

Physics and detector sub-working group conveners should compile the authorship list by asking on a public, working group mailing list to respond to a call for author list compilation asking for the following information: Last Name, First Name, Email address, and Name of institution. Using Microsoft / Google Forms will ease the process of collecting and compiling an inclusive list. This list should then be forwarded to the physics and detector working group conveners who compile the final author team list, which should be as inclusive as possible acknowledging the work from any EICUG member who presented ideas, studies, and participated in the writing process.

(2) Committee members:

In addition to listing the author team, we plan to separately list (highlight) in the early parts of the Yellow Report the following conveners and committees:

- Physics working group and sub-working conveners
- Detector working groups and sub-working conveners
- Software working group
- Steering Committee

(3) Acknowledgement:

An **acknowledgement section** is added including all individuals who provided guidance and input not listed in the author team list. This acknowledgement section should be compiled by the physics and detector working group with input from each sub-working group.

Appendix: Template for Author Team / Committee list

EIC Users Group

YR Author Team

NN

Physics working group and sub-working conveners (Separated by WG)

NN

Detector working groups and sub-working conveners (Separated by WG)

NN

Software working group

NN

Steering Committee

NN